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## AUGUST 20<sup>TH</sup> PUBLIC COMMENT PROCEDURES

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### Procedures for Organizations and Interest Groups:

- Public comment will begin at approximately 1:30 p.m. Organizations and interest groups will be called to speak first.
- Organizations and interest groups **MUST** designate a representative to speak on their behalf. Group members in the audience may stand and be recognized at the conclusion of their representative's comments.
- **Representatives MUST be signed up to speak during public comment. Sign up is available on August 20<sup>th</sup> from 9:00 a.m. to 10:00 a.m. at the table outside of the House Committee Room.**
- Comments are limited to 4 minutes per representative. A timer will be set and the time limit will be strictly enforced.
- Due to time limits, there is no guarantee that representatives who sign up the day of the meeting will be able to speak.
- Seats will not be reserved for representatives who have signed up to speak. If representatives are not in the meeting room, staff will announce when public comment is about to begin in the hallway outside of the House Committee Room and in the Senate Committee Room. Representatives need to meet staff at the table outside of the meeting room. Representatives must exit the meeting room when they finish speaking unless they have a seat in the room.

### Procedures for Members of the Public:

- Members of the public will be called to speak at approximately 2:30 p.m. after organizations and interest groups.
- **Sign up is on a first come, first serve basis. When signing up, speakers will receive a ticket with a group number. Only one ticket will be provided per person. Tickets will be provided at the table outside of the House Committee Room from 9:00 a.m. to 11:00 a.m., or until all available tickets have been distributed, whichever occurs first.**
- Individuals **MUST** have a ticket with a group number to speak during public comment.
- Comments are limited to 2 minutes per person. A timer will be set and the time limit will be strictly enforced.
- Due to time limitations, there is no guarantee that individuals who receive a ticket will be able to speak.
- If individuals are in the meeting room when their group number is called, they need to line up in the center aisle. Individuals may return to their seat when they are done speaking.
- If individuals are not in the meeting room when their group number is called, staff will announce group numbers in the hallway outside of the House Committee Room and in the Senate Committee Room. When group numbers are called, individuals in that group need to meet staff at the table outside of the meeting room. Individuals must exit the meeting room when they finish speaking unless they have a seat in the room.
- Individuals are responsible for monitoring group numbers as they are called. If an individual misses their turn to speak with their assigned group, they may not be permitted to join a later group.

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The Crime Commission is currently accepting written comments: [comments@vsc.virginia.gov](mailto:comments@vsc.virginia.gov)

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